



## **Myanmar International School Yangon (MISY)**

### **How to Apply for a Teaching Position**

Please download and complete the application form, which is available on our website, <https://mandalay.misy.edu.mm/>. You will need to include a letter of application which explains why you are applying for this post and how your experience, training and personal qualities match the requirements of the role as set out in the job description and person specification. You will also need to give the names of two people who are able to comment on your suitability for this post. One must be your current or last employer. If you've not previously been employed, please provide details of another suitable referee. The school reserves the right to seek any additional references we deem appropriate. Please let your referees know that you've listed them as a referee, and to expect a request for a reference should you be shortlisted.

### **You may also attach your CV to support your application.**

For identification purposes, please include a passport style photo with your CV or letter of application.

### **Sending your application**

If you are not able to visit the school in person, please send your application by email to [hr.mdy@misy.edu.mm](mailto:hr.mdy@misy.edu.mm). We will acknowledge receipt within five working days. Further information about the interview and appointment process will be sent to short-listed applicants. Please note that we will only contact you if you have been shortlisted.

### **Child Protection statement:**

Successful appointments will be subject to satisfactory references and verification of qualifications. The Myanmar International School of Yangon is committed to safeguarding the welfare of children, and applicants must be willing to undergo child protection screening including checks with previous employers and national/international disclosure services.